

Office of the Councillors  
**ASHOKENAGAR – KALYANGARH MUNICIPALITY**

P.O. & P.S. Ashokenagar , North 24-Parganas

PIN-743222

**Ref.AKM / 3260 /NUHM-UPHC / 2017**

**Dated- 20 /03 /2017**

**NOTICE OF VACANCY**

*Application in the “Prescribed Format” is invited from the eligible candidates for purely contractual engagement for the following posts under the NUHM U-PHC for Ashokenagar-Kalyangarh Municipality :-*

<i>Sl. No.</i>	<i>Name of Post</i>	<i>No. of Post</i>	<i>Qualification / Experience</i>	<i>Age as on 01/01/2017</i>	<i>Consolidated Contractual Remuneration (Per Month)</i>
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>
1.	Clerk	02	Graduate and must have knowledge of Computer in M.S. Office and internet	40 yrs.	Rs.9,000/-
2.	Class IV Staff	02	Madhyamik pass or equivalent	40 yrs.	Rs. 5,000/-

- 1) *The contractual appointment will be initially for one year and renewable for further periods subject to satisfactory performances.*
- 2) *Prescribed application form to be downloaded from the website in A4 size paper ( attached with this Notice) only.*
- 3) *A candidate must apply for one post only. candidates must submit, alongwith applications, self-attested copies of testimonies and certificates evidences in support of their academic qualifications and work experiences and “No Objection Certificates” from the Authority concerned.*
- 4) *The Application Form will have to be filled up on the basis of facts which they will have to substantiate subsequently showing the originals during the selection process, failing which their candidature will be cancelled.*
- 5) *The Applications must be completed in all respects. Incomplete applications will be summarily rejected.*
- 6) *The Candidates who do not have the required academic qualifications, competencies and work experiences mentioned and who do not have capacities do discharge the responsibilities need not apply. Applications received from the candidates not having the minimum academic qualifications, competencies and work experiences will be summarily rejected.*
- 7) *Each application in sealed cover must reach on the following address by hand/by post or by e-mail within 26/03/2017 (before 4-00 P.M.) positively.*
- 8) *Applications reaching the above address after the stipulated date and time will not be considered for selection. “Application for the post of .....(mention name of the POST) under the NUHM U-PHC, Ashokenagar- Kalyangarh Municipality” should be written on the Envelope containing the filled in Application Form.*
- 9) *The candidates should be selected by Viva – Voce only.*

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- 10) Decision of the competent authority shall be final in the matter of selection of eligible candidates. Authority reserves the right to cancel all / any application without assigning any reasons thereof. Canvassing in any manner shall lead to disqualification of candidature.
- 11) No T.A./D.A. will be paid to the candidates for appearing at the selection test/interview.
- 12) For details informations- Please visit the Municipal Affairs Departments Website, Govt. of West Bengal- [www.wbdma.gov.in](http://www.wbdma.gov.in) and Ashokenagar-Kalyangarh Municipal Website is [www.akmweb.in](http://www.akmweb.in)

Ashokenagar-Kalyangarh Municipality  
P.O.+P.S.- Ashokenagar  
Chairman  
Dist.- North 24-Parganas  
PIN-743222  
e-mail id- chairman\_akm@yahoo.com

Sd/- Illegible  
(Prabodh Sarkar)

Ashokenagar-Kalyangarh Municipality  
**Prabodh Sarkar**  
Chairman  
Ashokenagar-Kalyangarh Municipality

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**APPLICATION FORM**

(Relevant attested documents for educational qualifications and work experiences and No Objection from authority need to be attached with this application form and original documents will be verified at appropriate time to be notified in due course)

Please affix  
here the  
recently taken  
passport size  
photograph  
duly signed  
therein

1. Name of the candidate (in Capital Letters):-
2. Posts applied for:
3. Name of Father/Husband:
4. Date of Birth:
5. Age as on 01.01.2017 :
6. Sex
7. Nationality
8. Religion:
9. Caste (Gen/SC/ST/OBC) :
10. Postal Address:-Permanent :-

Present :-

11. Contact No. :

12. Educational Qualification:

Name of Examination	Year of Passing	% of Marks	Subjects	Board / University
<u>Others, if any</u>				

I hereby declare that I have carefully read the conditions of eligibility mentioned in the notice of vacancy. The details stated above are true. If any information proves false/ in correct in any stage of selection process my candidature will be liable to be cancelled.

**Date & Place :**

**Full Signature of the Candidate**