

ASHOKENAGAR-KALYANGARH MUNICIPLITY

P.O. ASHOKENAGAR, DIST. NORTH 24 PARGANAS, Estd - 1968

❖ FOR OFFICE USE ❖

Form – B

Application no. AKM/BP/.....

.....

.....Date.....

APPLICATION FOR PREMISSION FOR ERECTION/RE-ERECTION/ADDITION TO/ALTERATION OF MASONARY BUILDING

From :

Shri/Smt./

Address :

.....

To

The Chairman-in-Council,
Ashokenagar-Kalyangarh Municipality
P.O. Ashokenagar, Dist. North 24 Parganas.Sub. – An Application under section 205 of the West Bengal Municipal Act, 1993 and as amendedthereafter and the Rules framed thereunder

Sir,

I/We do hereby submit and applications under the captioned provisions of law in force of my/our intention to undertake the erection/re-erection/addition to/alteration of masonary building in the site/premises as furnished therein below and for issue / granting sanction of a building plan under the relevant provision of the West Bengal Municipal Act, 1993 and as amended and Rules framed thereunder.

In support of my / out application I/We furnished the following particulars and necessary papers and cocuments for your kind perusal and necessary consideration :-

1. Name of the Applicant
(Applicant must be owner of the land) (in Block Letters)

2. Name of the Applicant's Father / Husband

3. a) Present Address

b) Permanent Address

4. PARTICULARS OF THE SITE :

Address of the site to be used for erection/re-erection/addition to alteration : (strict out which is not applicable.

Premises No.

Holding No. R. s. Dag No. R.S. Khatian No.

Mouza J. L. No..... Touzi No.

Road / StreetPost Office.....

Police Station District

5. a) TOTAL AREA OF PLOT / SITE :-

i) As per document : Sq. Meters :

ii) As per Physical Survey: Sq. Meters :

iii) Site Plant Sanction No. : Date :

(An approved Lay Out Plant as per the provision of section 193 of the West Bengal Municipal Act, 1993 to be furnished)

b) BOUNDARIES :

On the North :

On the South :

On the East :

On the West :

c) Existing Covered Ared of the Site : Sq Meters :

d) Covered area including proposed and existing consruction :

- e) Permissible covered area : Sq. Meters :
- f) Total area of proposed construction : Sq. Meters :
- i) Number of Floor (S) :
- ii) Height of the building over ground level :
- iii) Probable cost of proposed construction : Rs.
- g) Was any building plan sanctioned previously with the advantage of the open on which the present proposal has been submitted :

6. OWNERSHIP OF THE LAND / SITE :-

I / We hereby declare that the site is :

- a) Legally owned and proposed of my me / us and the particulars of the same are furnished hereunder :

i) Name of the Owner / Owners :

Address :

ii) Registration particulars of the documents (s) of the ship :-

Book No. Volume No. Pages to

Being No. for the year 200 registered in the office of the District / Additional District / Sub-Registration at :

(Attested X-ros copy of the document (s) to be annexed hereto)

- b) Legally held by me / us in terms of lease whose particulars furnished hereunder :-

Book No. Volume No. Pages to

Being No. for the year 200 registered in the office of the District / Additional District / Sub-Registration office at :

(Attested X-ros copy of the document (s) to be annexed hereto)

iii) Name & Particulars of the Superior Lessor (s) :

7. NATURE & CHARACTER OF THE LAND / SITE :-

- a) Whether the same is filled up by / with carried earth of any other materials : Yes / No
- b) If yes, particulars to be started with year of filling :
- c) Whether there is/are any pond/tank adjacent or near by the proposed site :
- d) If there is any pond/tank distance of the same to be mentioned clearly :

8. DESCRIPTION OF THE PROPOSED BUILDING :-

- a) Nature of proposed construction of structure to be made : R.C.C. / Brick Built
- b) Number of Floor (s) :
- c) Nature of external wall to be constructed : Masonary / Mud / fencing with other materials.
- d) Nature of construction materials to be used ;
- i) Foundation :
- ii) Floors :
- iii) Internal Partition Wall (s) ;
- iv) Roof :
- e) Particulars to be furnished clearly :
- i) Number of Bed Room :
- ii) Number of drawing Room :
- iii) Number of Dinning Room :
- iv) Number of Kitchen :
- v) Number of Bath Room :
- vi) Number of Water Closed :
- vii) Whether there is any provision for garrage :
- viii) Parapet :
- ix) Nature of drain to be constructed :
- x) How the side drain to be connected with the Municipal drainage system :

9. OCCUPANCY OR USE GROUP :-

I/We submit that the purpose for which the building is intended to be used is as furnished hereunder ; (in case of mixed occupancies state the nature of mixed occupancies and the area in each floor proposed to be covered by each occupancy) ;

Purpose of use (s) :-

- i) Ground Floor:
- ii) First Floor:
- iii) Second Floor:
- iv) Third Floor:
- v) Fourth Floor:
- b) Floor Area in Square Feet:-
 - i) Residential Use - Floor Area in Square Metres:
 - ii) Commercial use - Do
 - ii) Institution - Do
 - iii) Factory - Do
- 10) Reference to Schedule II. I / We undertake that proposed use of the building is such that under section 201 fo the said Act, a licence or permission from of Competenet Authority under any law for the time being in force or from the Chairman of the Municipality under any other provision of the Act.

a) is not required, or b) is required.

- 11) In case of Under Clause (b) of Para 10 above.

I / We

- a) Give the full particulars of teh licence or permission hereunder:-

Licence / Permission No. - Dated:

Issued by the --

- b) request that in accordance with the provision fo section 207 of the Act, I / We may be given provisional / conditional sanction-

- 12) In case of governed by clause (b) of paragraph 11 above in acordance with teh provision of 201 fo the Act, I / We am / are unable to produce the licence or permission as required under section 201 or any other - relevant provision (s) of the said Act, the provisional or conditijonal sanction would be at our onw risk and cost and shall bot be final and completion certificates under section 212 fo the Act shall not be issued to me / us in respect of use and occupation, which is effected by teh provision of section 201 or any other relevant provision of the Act, and / or otherwise use of the same which may be contemplated in violations of theprovision of the said sanction and I / We affix my / our signature (s) hereunder as undertaken and as evidence of this statement / declaration.

- 13) MEANS TO ACCEES:-

I / We further submit that :-

- a) The site abouts the Road / Street / Lane / Passage as furnished hereunder :-

i) Name of the Road / Street / Lane:

ii) Width of the Street / Road / Lane : (in Metre)

(Including Footpath)-

iii) Width of footpath infront of the site:

- b) The site does not about any street but abouts a passage whose width :

Length :

14. **OPEN SPACE :**

- a) The front open space : (in Meters)
- b) The side -do- -do-
- c) The rear -do- -do-
- d) The rear open space in narrowest part :

15. **USE GROUP :-**

- a) Residential / Educational / Commercial / Assembly / Industrial / Public Building.

16. **APPOINTMENT OF ENGINEER OR LICENSED BUILDING SURVEYOR :-**

I/We certify that I/We have employed the person whose particulars are furnished hereunder as an Engineer or Licensed Building Surveyor. Who will supervise the construction work (s) signature of the person concerned/is appended herein below as a token of his/her consent.

- a) Name of the L B S :

(IN BLOCK LETTERS)

- b) Address :

- c) Full Signature & Seal of the L B S :

- d) Licence No. :

Date :

- e) Validity period of the License :

17. **ARREAR DUES AND SCRUTINY FEES :-**

- a) Arrear dues payable to the Municipality and/or upto date tax payment receipts as required under the Act & Rules :

Annexed hereto :

- b) Building Plant Scrutiny fees payable to the Municipality :

Receipt No. :

Date :

- 18. In accordance with the provision of Section 211 of the Act,

I / We estimate that the erection / re-erection of building or execution of works may be completed within the period of :

Year (s) :

Month (s) :

- 19. I / We confirm that the work of erection / re-erection / addition to alteration of anypart of the building for which this application relate shall be carried out strictly in accordance with the Building Sanction Plan and I / We shall strictly adhere to the relevant provision of the Act Rules and Regulations made thereunder,

- 20. I / We further confirm that no building materials shall be deposited or stacked in front of the site or in any Road or Street except with the prior permission of the Chairman or other lawful authority in writing in this behalf and payment of stacking fees shall be made in accordance with the law in force or lived by the Municipal Authority.

- 21. I / We enclosing the following documents and papers in support of this application : -

- i) Documentary Evidence of Title Deed of the said remises/Site and/or Lease Deed mentioned herein before. (Attested by the Competent Authority).
- ii) Copy of Receipt / Receipts showing payment of upto date Tax to the Municipality.
- iii) Copy of Receipt of deposition of Scrutiny fees.
- iv) Certified copy of Lay Out Plan / Site Plan (Three Copies).
- v) Certified copy of current Assessment Record.
- vi) Copies of : (4 copies each).

- a) Key (Location) Plan.
- b) Proposed Building Plan (on copy in Blue Print)
- c) Specification & Structural Drawings
- d) Elevation Plan.
- e) Drainage & Sewerage arrangements.
- f) Other documents (s) and Papers (if any)

22. I / We declare that the information and particulars furnished above in the enclosures and the annexures and the statements made in this application is / are true and correct to the best of my / our knowledge and belief.

23. I / We further undertake and confirm that I / We will not take up the building construction until and unless it is permitted to do so or sanctioned. If any such construction is undertaken without permission, it will be treated as clear violation of the relevant provision of the Act and the Building Rules, 1996 and the matter will be proceeded with according to law.

Date : Ashokenagar

Yours faithfully

The

Recommended by the Ward
Councillor :

(Applicant (s))
Owner / Owners

**Office of the Councillors
ASHOKENAGAR-KALYANGARH MUNICIPALITY**

P.O. ASHOKENAGAR, DIST. NORTH 24 PARGANAS, Estd - 1968

RECEIPT

| |
|------------------------------|
| ❖ FOR OFFICE USE ❖ |
| Application no. AKM/BP/..... |
| |
| Date..... |

Received and application with four copies of proposed Building plan from Sri / Smt. / M/s.
for construction of
 reconstruction of addition or alteration of Masonary Building plan on Premises / Plot No.
 Ward No. for the Security only.

(Contents of the same is / are not verified)

Date :

Signature of the Receiving Officer
Ashokenagar-Kalyangarh Municipality